

Position Description: Garden Center

Reports to: RGF Owner (Nicole)

Position Summary:

The Garden Center position will involve a great range of tasks in all weather conditions. This includes, planting, weeding and caring for potted garden center plants. Moving plants to restock the sales area, creating sales area displays and customer troubleshooting will be main tasks. Working with customers at the farm and at the farmers market is required. Keeping the landscape display gardens presentable will include mulching and clearing dead material in the spring, watering new plantings, weeding, and deadheading. If all garden center work is caught up, you will be expected to work with the farm worker crew (see farm worker description).

Position Responsibilities:

- Watering and weeding potted plants in garden center and overflow plant holding areas
- Organizing plant overflow areas to keep plants healthy and easily maintained
- Potting plugs or bare roots and dividing and potting perennials
- Tagging and pricing inventory
- Customer Service including making recommendations for landscape plants to customers
- Keeping the Retail Garden Center areas in clean, functional order
- Organizing and pulling plant orders
- Scouting for plant pests and diseases and report to the owners in a timely manner
- Other maintenance and horticultural tasks as needed
- Customer Service at the farm and the farmer's market

Knowledge, Skills and Abilities:

- Ability to work effectively with others and solo when warranted
- A friendly attitude towards all customers and an ability to work with the difficult customers
- Willingness to learn the plants we carry and other horticultural info and effectively relay that info to customers
- Basic math skills including arithmetic; ability to perform and interpret basic calculations related to count, weight, addition and multiplication
- Operate our POS (point of sale) system (Square) and handle money effectively
- Strong work ethic, willingness to learn new things, and a history of good attendance
- Ability to lift/carry up to 50 pounds
- Must be able to perform physical work in a variety of positions and at various heights including bending, stooping, reaching and twisting of arms and body movement
- Tolerate working in a variety of temperatures & environmental conditions- this will be a job you get dirty at

Dates and Times of Work and Compensation:

- You can expect to learn a lot while working with us. Learning will be hands on and include, but not limited to: Proper watering for optimum plant health, planting, dividing, deadheading and overall plant maintenance techniques, increase plant ID knowledge of hardy perennials and shrubs for Central IA, increased customer service experience, basic knowledge about how to run a garden center and other tricks of the horticulture trade.
- Work begins in March and goes through October. Garden Centers are busiest on the weekends from late April- June- you will be expected to work multiple weekends in this time frame. You will get 2 days off during the week, but it might not always be the weekend.
- Full Time and Part Time, (seasonal) hours will be considered
- We are able to work around a school schedule if you are in classes.
- Work begins at 8am and ends between 4- 5pm, unless communicated otherwise. Farmers Market shifts start at 7:15 and are done when the truck and trailer are loaded and ready to leave the market (usually around 1pm)
- Pay starts at \$14/hr and employees will have a review after 30 days and after 90 days. Raises may be given at these times for good performance.
- RGF shirts and sweatshirts will be provided for you to wear when we are open to the public or working at the farmers market